



COVID - 19 Privacy Policy - VISITORS

Updated February 14, 2022

Given the coronavirus outbreak's continued spread, and to protect the health of everyone at our sites, we will require anyone entering our facilities to confirm certain information. **Based on the results, you may be denied access.** These measures help us protect the health and safety of our personnel and visitors to our workplaces, comply with legal requirements, and enable us to take steps to limit the spread of Coronavirus (COVID-19).

Information We Process

We will process the following information from visitors:

- Name, phone number, company or organization, host name, and facility name; and
- Responses to survey questions in connection with our COVID-19 visitor processes, such as questions related to topics such as vaccination status, exposure to the virus, pending tests or confirmed diagnosis by tests, and symptoms. Questions may vary by location.

How We Will Use and Retain the Information

Facility Personnel, Building Security, Front Desk, and/or contracted personnel will oversee the survey processes, as applicable.

Depending on the survey responses, access may be denied as necessary to limit the spread of COVID-19.

Your host may be informed if you are denied access, or permitted access, but your host will not be provided the details of your responses to the survey.

Your personal information will be retained for as long as necessary for this purpose, and in accordance with Ford's retention policy.

This process is for health and safety purposes that: are in the public interest to protect public health protect the vital interests of individuals at this facility; and support compliance with applicable law, including employment law.

You may have certain rights under applicable local law in relation to your personal information. Visit our local privacy policy on our website for information.

[NAME OF FORD ENTITY FOR LOCATION]

[Address of Ford entity]

DPO contact information as applicable

* * *

Thank you for your patience with these health and safety measures as we continue to address this outbreak together.

COVID-19

CORONA VIRUS